

Knowledge Management				Code: 4.0.2361
ECTS points: 2	Hours: 15	Semester: Winter	Status: Elective	Language: English
Lecturer: Piotr Wróbel Email: piotr.wrobel@ug.edu.pl				
Course description:				
<ol style="list-style-type: none"> 1. Introduction to 7 habits of highly effective people approach 2. Be Proactive 3. Begin With The End in Mind 4. Put First Things First 5. Think Win-Win 6. Seek First to Understand, Then to be Understood 7. Synergize 8. "Sharpen the Saw" 				
Reading list:				
S.R. Covey, 7 habits of highly effective people, Free Press, 1989 S.R. Covey, The 8th Habit: From Effectiveness to Greatness, Free Press, 2004 D. Allen, Getting Things Done. The Art of Stress-Free Productivity, Penguin Books, 2001				
Grading:				
The final grades are based on the score according the University terms of study: 50% or less - 2,0 (fail) >50% - 3,0 (pass) >60% - 3,5 (pass +) >70% - 4,0 (good) >80% - 4,5 (good+) >90% - 5,0 (very good)				
Prerequisites:				
There are no pre-requisites for this course				